

THE PLASTICS AND RUBBER INSTITUTE OF MALAYSIA

RULES AND REGULATIONS

1.0 NAME

The Plastics and Rubber Institute Malaysia (PRIM) shall be known in Bahasa Malaysia as Institut Plastik dan Getah Malaysia (IPGM). It has its registered address at 20, Jalan U5/28, Panasuria, Mah Sing Integrated Industrial Park, 40150 Shah Alam, Selangor Darul Ehsan. All meetings and business of the Institute shall be held at the PRIM office or at any place decided convenient by the executive committee.

2.0 OBJECTIVES

- The main objectives of the PRIM are to promote the development of polymer science and technology; to encourage the development of education for the training of managers, chemists, physicists, engineers, technologists and others engaged *in* the polymer industries.
- To award diplomas as the means of recognising and raising status of suitably qualified persons working in the polymer industries.
- To promote the dissemination of knowledge of polymer science and technology by meetings, seminars and publications.
- To provide a means of assessing among persons interested in all aspects of the industry including the production, investigation, manufacture and application of polymers.
- To carry out any activities for voluntary and charitable purposes.
- The Institute shall not support with its fund any object or endeavour to impose on its members or others, any regulations and conditions which make it a Trade Union.

3.0 MEMBERSHIP

- 3.1 Persons working in the plastics, rubber and allied industries in Malaysia shall normally be eligible to be members.

3.2 The following shall be the various categories of membership of the PRIM:

Patron
Fellow (FPRIM)
Member (MPRIM)
Associate Member (AMPRIM)
Diploma (DPRIM)
Student

3.3 All fees shall be paid before a person is admitted as a member of the PRIM.

3.4 The rights and privileges of membership shall be personal to the member/company, and shall not be transferable.

3.5 Every member shall from time to time notify the Hon Secretary of his/her address to be registered for correspondence and issue of notices.

3.6 Termination of Membership

Any member who wishes to withdraw from the membership of the Institute shall have to give one month's written notice to the Hon Secretary of the Institute and shall pay in full all monies and arrears due to the Institute.

3.7 Suspension or termination of membership may be for

- i) non-payment by the member of his annual subscription within 6 months of the due date
- ii) willful or persistent failure on the part of the member to observe these articles or any other by-laws, rules and regulations (if any)
- iii) conduct of the member prejudicial to the objectives of the Institute.

Such decisions made by the executive committee shall be tabled for approval at the annual general meeting.

4.0 SUBSCRIPTION

4.1 Every member shall pay to the institute such entrance fee (if any) and annual subscription as the Council/Management Committee may from time to time determine. All decisions of the Council/Management Committee on the entrance fee or annual subscription shall be submitted for approval at the following annual general meeting of the Institute. Honorary Members shall not be required to pay any entrance fee or subscription.

4.2 The amount of the entrance fee (if any) and the annual subscription shall vary in accordance with the class of membership. The annual subscription shall be payable in advance.

4.3 Any member of any class whose subscription amount remains unpaid after a date specified by the Council/Management Committee shall not be entitled to attend or to take part in any meeting of the Institute, or to receive any notice or publication of the Institute, or to exercise any of the rights, or privileges of membership including voting, until he has paid all his annual subscriptions in full.

4.4 Currently the annual subscription rates for each class of membership are as follows:

Patron	RM 250.00
FPRIM	RM 100.00
MPRIM	RM 80.00
AMPRIM	RM 60.00
DPRIM	RM 60.00
Student	RM 15.00

DEFINITION OF MEMBERSHIP/CLASSIFICATION

a) STUDENT Fee: RM 15.00

Those taking polymer based degree/diploma courses or other technical/engineering areas at recognised institutions in Malaysia. The latter must have adequate polymer based contents or proofs of such.

b) DIPLOMA (DPRIM) Fee: RM 60.00

Those holding DPRIM or polymer based Diploma from recognized institutions; and qualified to hold a position of technical responsibility in the polymer industry.

c) ASSOCIATE MEMBER (AMPRIM) Fee: RM 60.00

Those who work in the polymer related industry. All former ORDINARY grade shall be transferred to AMPRIM.

d) MEMBER (MPRIM) Fee: RM 80.00

There are three routes by which one can apply for upgrading from AMPRIM or DPRIM to MPRIM:

Route A:

Polymer based graduates from recognised universities and institutions who have first been admitted to AMPPIM grade and have been working continuously for a minimum period of THREE years in the polymer industry.

Route B:

Non-polymer based graduates from recognized universities and institutions who have first been admitted to AMPRIM and have been working continuously for a minimum period of FIVE years in the polymer industry.

Route C:

DPRIM holders who have been working continuously for a minimum of FIVE years in the polymer industry,

- e) FELLOW (FPRIM) Fee: RM 100.00

The FPRIM is the Institute's most senior award indicating that the holder has procured considerable eminence or standing as a member who has played an active role or has contributed to the plastics/rubber industry. At least 35 years of age.

The former FPRI holders shall be transferred to FPRIM following the revision.

- f) PATRON Fee: RM 250.00

This category of membership is for corporate members. Patron members would enjoy all the privileges and benefits as other members but have no voting rights during meetings.

- 4.5 Any member who has reached the age of 60 years old and who has been a member of the institute for at least 15 years continuously is exempted from paying any membership subscription.

5.0 COMMITTEE OF MANAGEMENT/COUNCIL

- 5.1 The Committee of Management shall consist of President, Vice-President (Plastics), Vice-President (Rubber), Hon Secretary, Hon Asst Secretary, Hon Treasurer, Hon Asst Treasurer and 4 other officers. The two vice-President posts shall be filled by one member each from the plastics and rubber industries.
- 5.2 This Committee of Management shall be responsible for the normal conduct of the affairs of the PRIM and shall meet as often as is necessary. The quorum for such meeting shall be 4 officers.
- 5.3 Any member of the committee absenting himself from three or more consecutive meetings of the committee without having given prior notice to the President or the Honorary Secretary, shall be deemed to have vacated his seat on the committee, and the committee may proceed to fill the vacancy.

6.0 POWERS TO CO-OPT

- 6.1 The Committee shall have powers to co-opt members on the Register to fill casual vacancies and also for special purposes up to a maximum of 3. All co-opted members shall retire at the end of the term, or when the purpose for which they were co-opted ceases, whichever is earlier. They will then be eligible for nomination for election to the Committee for the ensuing year.

7.0 ELECTION OF MANAGEMENT COMMITTEE

- 7.1 Not less than 6 weeks before the date of the AGM, the Hon Secretary or his assistant shall notify all members of the register who must be fully paid-up members of the Institute of the date, the time and place of the AGM.
- 7.2 A member who has not paid his or her subscription shall not be eligible for election to the Committee nor to vote in the election. If a nominated member is absent, his or her written consent must be obtained beforehand.
- 7.3 Election of the Management Committee shall be held every two (2) years.
- 7.4 No member may be elected as President of the Institute for more than two (2) consecutive terms of two years each provided that he/she may be eligible for nomination for reelection as President of the Institute after a minimum lapse of one (1) term.

- 7.5 If the retiring secretary is not elected to the Management Committee, he or she shall automatically become an ordinary member of this Management Committee for purposes of continuity.
- 7.6 In accordance with the Societies Act, if a non-Malaysian citizen is elected to the Management Committee, his post would only be confirmed after approval has been granted by the Registrar of Societies.
- 7.7 Student members will not be entitled to any voting rights. No more than one member under the age of 25 years old may be elected into the Management Committee and such member may not serve as an Officer.

8.0 ANNUAL GENERAL MEETING

8.1 The AGM shall be held before the last day of March each year. The business of the AGM at which 20 or 50% of the total membership whichever is smaller shall form the quorum and shall be limited to the following:

- To read and approve the minutes of last AGM together with those of any Extraordinary General Meeting
- To present the Annual Report(s)
- To present the financial statement(s)
- To elect officers and committee
- To elect an auditor acceptable to the Institute
- To consider proposals to alter the rules of the Section as provided by Rule on ‘Winding up’
- To discuss any motion submitted by a member to the Hon Secretary at least 4 weeks before the AGM
- To discuss any other business relevant to the affairs of the Section

9.0 EXTRAORDINARY GENERAL MEETING

9.1 The Hon Secretary shall call an Extraordinary General Meeting within 28 days on the written request of:

- The Chairman of the Institute
- 3 members of the Committee, or
- 10 members of the Institute

9.2 The notices convening the meeting shall be posted at least 21 days before the meeting and shall state the business of the meeting. No other business shall be transacted thereat. 20 or 50% of the total membership whichever is smaller shall form a quorum.

10.0 ALTERATIONS TO RULES

A member desiring to propose any alterations to the rules of the Section shall give notice in writing to the Hon Secretary at least 6 weeks prior to the AGM or to an EGM called for that purpose, and a copy of the proposal or proposals shall be sent by the Hon Secretary to each member not less 21 days before the General Meeting.

11.0 BRANCHES

The Institute shall be able allowed to form branches where there is a necessity.

12.0 MINUTES

All proceedings of the AGM, EGM and Management Committee shall be recorded and these shall be available for inspection by the Registrar of Societies and any other relevant body.

13.0 WINDING UP

The PRIM may only be dissolved at a special meeting convened for that purpose and with the consent of the majority of the membership. All monies remaining after the full payment of all debts and liabilities shall be distributed as abided by the membership or the management committee.